



弘光科技大學  
HUNGKUANG UNIVERSITY

2026-2027(115學年度)  
外國學生轉學生申請入學招生簡章  
International Transfer Student Admissions Handbook

報名方式：一律採用線上申請系統報名 Online Application

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經2025年05月28日境外生招生委員會會議通過

The Admission Guidelines was approved by the Overseas Admissions Committee on February 19, 2025

※本校除宣傳、推廣及協助學生辦理來臺必要程序外，並未委外辦理招生事務

※ Except for dissemination, promotion and assistance of international students for necessity, Hungkuang University does not outsource the admissions with commercial agencies.



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## 115 學年度外國學生轉學生申請重要日程表

### Important Dates of International Admissions of Transfer Students for Academic Year 2026-2027

秋季班(2026年9月入學) Fall Semester (September 2026 Enrollment)

梯次 Round	收件期間 Application Submission	放榜 Admission Decision Notification	報到期間 On-site registration date
1	2026年6月15日至7月10日 June 15, 2026~July 10, 2026	2026年7月29日 July 29, 2026	2026年9月1日至9月7日 September 1, 2026~ September 7, 2026
學期開始/Beginning of the semester 2026年9月14 September 14, 2026			

(以上皆為臺灣標準時間:According to Taiwan Standard Time)

※轉學生申請限目前在臺灣其它大學就讀中之外國學生。

**Only international students who are currently studying in other universities in Taiwan can apply as transfer students.**

※僑生身份不得申請外國學生轉學生入學。

**Overseas Chinese students CAN NOT apply as International Transfer Students.**

※轉學二年級名額：136 名。

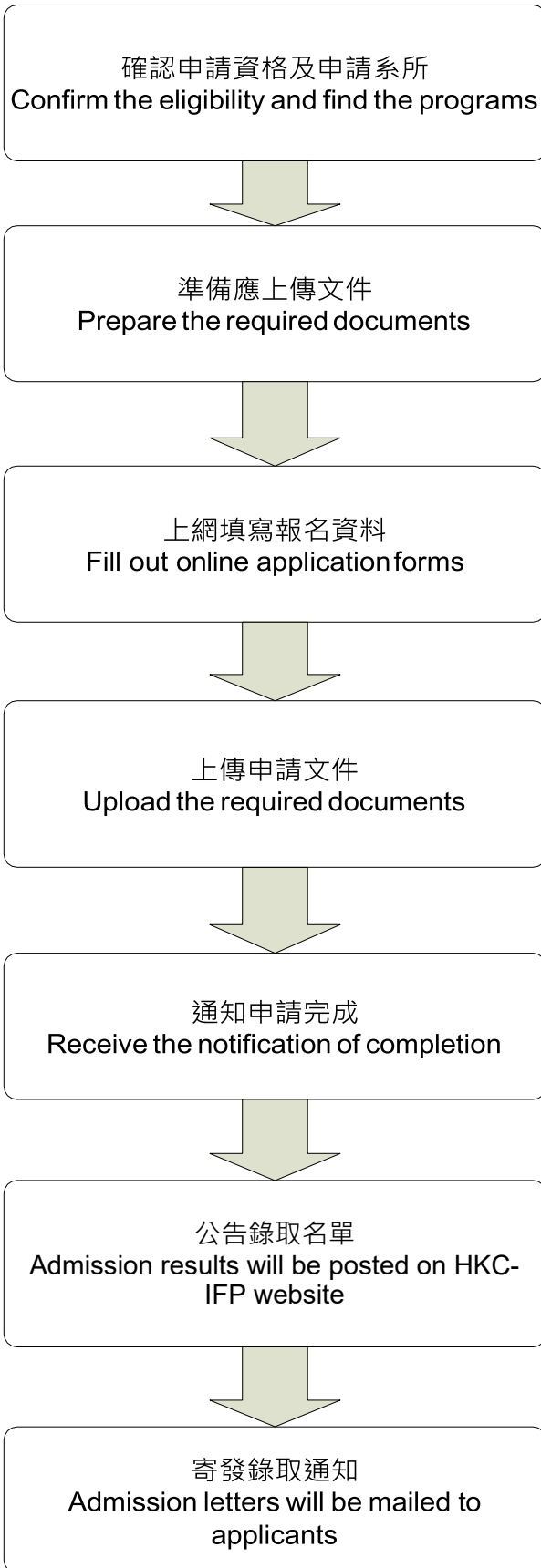
**Quotas for sophomore year : 136.**

線上申請網址：

**Apply Online: [http:// https://forms.gle/etG4c9eoKEVVhDgU7](https://forms.gle/etG4c9eoKEVVhDgU7)**



## 申請流程 Application Procedures



確定報考學系及申請資格，申請資格請參閱簡章第4-13頁Decide the program you apply for and confirm your eligibility for application qualifications please read p 4~13.

準備護照影本或國籍證明、報名資格切結書(可至網頁下載)、畢業證書、財力證明、語言能力證明、成績單、自傳，以及系所要求繳交資料。

Prepare the following required documents:

- 1.A copy of a valid passport or certificate of nationality
- 2.Declaration form
- 3.Certificate, diploma or degree of highest qualification
- 4.Financial Statement
- 5.Certificate of language proficiency
- 6.Academic transcripts (with official authorized)
- 7.Autobiography (for undergraduate program)
- 8.Certificates of outstanding performance or academic publications (optional)

線上填寫資料及上傳應繳文件，不需寄資料，報名網址：

Upload all the required documents online (Do not mail the hard copy)

<https://forms.gle/etG4c9eoKEVVhDgU7>

本校承辦檢查文件後，以e-mail通知申請人。

After the verification of all required documents, applicants will receive a confirmation e-mail from the person in charge of admission office.

## 壹、招生名額及系所 Admission Programs and Quotas

一、招生班別 Admission classes：

四年制學士班。

Enrollment of new students in the four-year bachelor's program.

二、招生名額 Admission quotas:

四年制學士班二年級：136 名。

Second year of a four-year bachelor's program: 136 students.

三、各系所係以中文授課為主。Programs with courses taught in Mandarin.

四、招生系所及收費標準 Departments and Fees：

學院/系所 College / Program	學雜費 Incidental Expenses/ semester /單位:NTD
護理系 Department of Nursing	55,057
物理治療系 Department of Physical Therapy	55,057
營養系 Department of Nutrition, Master of Biomedical Nutrition Program	55,057
動物保健系 Department of Animal Healthcare	55,057
語言治療與聽力學系 Department of Speech Language Pathology and Audiology	55,057
老人福利與長期照顧事業系 Department of Senior Citizen Welfare and Long-term Care Business(Master's Program)	45,547
健康事業管理系 Department of Health Business Administration(Master's Program)	45,547
醫療器材發展與應用系 Department of Medical Equipment Development and Application	52,369
食品科技系-食品科技組 Department of Food Science and Technol- Food Science and Technology Division	51,936
食品科技系-烘焙科技組 Department of Food Science and Technol- Baking Science and Technology Division	51,936
餐旅管理系 Department of Culinary Arts and Hotel Management	51,936

學院/系所 College / Program	學雜費 Incidental Expenses/ semester /單位:NTD
國際溝通英語系 Department of English for Global Communication	51,936
化妝品應用系 Department of Applied Cosmetology, Master of Cosmetic science Program	51,936
美髮造型設計系 Department of Hair Styling and Design	51,936
幼兒保育系 Department of Child Care and Education	45,547
文化設計與行銷系 Department of Cultural Design and Marketing	45,547
運動休閒系 Department of Sports and Leisure	45,547
多媒體遊戲發展與應用系 Department of Multimedia Game Development and Application	52,369
環境與安全衛生工程系-綠色科技組 Department of Safety, Health and Environmental Engineering– Green Technology Program	52,369
環境與安全衛生工程系-環境工程組 Department of Safety, Health and Environmental Engineering– Environmental Engineering Program	52,369
環境與安全衛生工程系職業-安全衛生組 Department of Safety, Health and Environmental Engineering– Occupational Safety and Health Program	52,369
智慧科技應用系 Department of Intelligent Technology and Application	52,369

115學年度學雜費收費標準尚未定案，僅提供114學年度學雜費收費標準（如上表）作參考。

There has not yet been a finalized tuition fee schedule for 2026, so the 2025 schedule is provided here for reference only (As shown in the table above).

## 五、 其他費用/ Other fees

學生平安保險費 Student Insurance	NT\$ 740/Semester (一學期)
全民健保 (取得外僑居留證六個月後) National Health Insurance (eligible to apply 6 months after receiving the Alien Resident Certificate)	NT\$ 826/Month (一個月) 費率依健保局公告為準 網站: <a href="http://www.nhi.gov.tw/nhi/index.aspx">http://www.nhi.gov.tw/nhi/index.aspx</a> Rate depends on the announcement of Bureau of National Health Insurance, Department of Health, Executive Yuan Website: <a href="http://www.nhi.gov.tw/nhi/index.aspx">http://www.nhi.gov.tw/nhi/index.aspx</a>
外籍生保險費 (前6個月) Premium for International Student Insurance ( The first 6 months)	NT\$ 500 / 每月 NT\$ 500 / Month
書籍費依照所修習的課程與出版商的訂價而有不同 Books and Supplies	NT\$ 6,000~NT\$ 10,000/Semester (一學期)
住宿費 Dormitory	NT\$ 15,000~NT\$ 34,000/Semester (一學期)
生活費 Living Expenses	NT\$ 8,000~NT\$ 10,000/Month (一個月)
居留證辦理費用 Alien Resident Certificate Application	NT\$ 1,000

## 六、 其他Other Expenses

### 一、生活費 Living Expenses:

除了學雜費及住宿費用外，生活費每個月約台幣8,000元至10,000元；書籍費依照所修習的課程而有不同，書籍費每學期約台幣6,000元至10,000元。

In addition to tuition and fees and housing costs, living expenses are from TWD \$8,000 to TWD \$10,000 per month. The costs of books vary depending on the course taken; they are expected to be around TWD \$6,000 to TWD \$10,000 per semester.

### 二、保險費 Insurance:

為維護國際學生健康，自入學註冊時均應參加六個月的傷病醫療保險。領有居留證明文件之國際學生，於來臺連續居留滿6個月或曾出境1次未逾30日，其實際居住期間扣除出境日數後，併計達6個月之日起，依法參加全民健保。(如有變動，須依相關規定辦理)

To ensure international students have access to medical care, it is mandatory that they join a medical insurance program for six months upon their school enrollment. The University provides international students with the relevant support in contracting with a local medical insurance company. International students with an Alien Residence Permit (ARC) are eligible to join the National Health Insurance program if they have stayed in Taiwan for at least six consecutive months, plus the time of leaving the country for one possible exit of less than 30 days. (Please refer to related regulations, in case of any changes occurred.)

## 貳、申請資格Eligibility

申請人符合教育部《外國學生來臺就學辦法》規定者，得申請入學，重要規定摘錄如下：

Applicants who meet the requirements of the Regulations Regarding International Students Undertaking Studies in Taiwan of the Ministry of Education are permitted to apply for admission.

Important provisions are excerpted below:

### 一、國籍及身分Nationality and Identity：

具外國國籍且未曾具有中華民國國籍【註1】，符合下列規定者，得依本辦法規定申請入學：

A person of foreign nationality who has never held Republic of China (“R.O.C.”) nationality and who meets the following requirements is permitted to apply for admission to an educational institution in accordance with the provisions of these Regulations:

1. 未曾以僑生身分在臺就學。

The person has never undertaken studies in Taiwan as an overseas Chinese student.

2. 未於申請入學當學年度依僑生回國就學及輔導辦法經海外聯合招生委員會分發。

The person has not been given a placement in the current academic year by the University Entrance Committee for Overseas Chinese Students in accordance with the Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan.

3. 具外國國籍並符合下列規定，且最近連續居留海外六年以上者，亦得依本辦法規定申請入學。但擬就讀大學醫學、牙醫或中醫學系者，其連續居留年限為八年以上：

A person of foreign nationality who meets the following requirements and who in the immediate past has resided overseas continuously for at least six years is also permitted to apply for admission to an educational institution in accordance with these regulations. However, a person who plans to apply to study in a university department of medicine, dentistry, or Chinese medicine must have resided overseas continuously for at least eight years.

4. 申請時兼具中華民國國籍者，應自始未曾在臺設有戶籍。

A person who at the time of their application also holds dual R.O.C. nationality shall have never had household registration in Taiwan.

5. 申請前曾兼具中華民國國籍，於申請時已不具中華民國國籍者，應自內政部許可喪失中華民國國籍之日起至申請時已滿八年。

A person who before the time of their application also held dual R.O.C. nationality but no longer does at the time of their application shall have renounced their R.O.C. nationality with the approval of the Ministry of the Interior on a date at least eight full years before making their application.

6. 前二款均應符合前項第一款及第二款規定。

A person referred to in either of the preceding two subparagraphs shall meet the requirements stipulated in Subparagraph 1 and Subparagraph 2 of the previous paragraph.

7. 依教育合作協議，由外國政府、機構或學校遴薦來臺就學之外國國民，其自始未曾在臺設有戶籍者，經主管教育行政機關核准，得不受前二項規定之限制。

A foreign national who was selected by a foreign government, organization, or school to study in Taiwan in accordance with the Education Cooperation Framework Agreement, and who has never had a household registration in Taiwan may be given exemption from the restrictions set out in the preceding two paragraphs if the competent education administrative authority gives approval.

8. 第二項所定六年、八年，以擬入學當學期起始日期（二月一日或八月一日）為終日計算之。

The periods of six years and eight years stipulated in Paragraph 2 shall be calculated using the starting date of the semester (February 1, or August 1) as the end date of the period.

9. 第二項所稱海外，指大陸地區、香港及澳門以外之國家或地區；所稱連續居留，指外國學生每曆年在國內停留期間未逾一百二十日。連續居留海外採計期間之起迄年度非屬完整曆年者，以各該年度之採計期間內在國內停留期間未逾一百二十日予以認定。但符合下列情形之一且具相關證明文件者，不在此限；其在國內停留期間，不併入海外居留期間計算：

The term “overseas” used in Paragraph 2 refers to countries or regions other than the Mainland Area, Hong Kong, and Macau; the term “reside overseas continuously” means that an international student has stayed in Taiwan for no more than a total of 120 days in each calendar year. When calculating the number of consecutive years spent overseas, if the initial or final year of the period is not a complete

calendar year, any time spent in Taiwan in the initial or final year must not exceed 120 days. However, time that a person has spent in Taiwan is not subject to this restriction and it is not counted when calculating how long they were in Taiwan in a particular year if the person has documentary proof that they:

10. 就讀僑務主管機關舉辦之海外青年技術訓練班或教育部（以下簡稱本部）認定之技術訓練專班。

Attended an overseas youth training course organized by the Overseas Compatriot Affairs Council or a technical professional training program accredited by the Ministry of Education;

11. 就讀本部核准得招收外國學生之各大專校院華語文中心，合計未滿二年。

Spent a total period of less than two years undertaking Chinese language classes at a Chinese language center at a university or tertiary college which has Ministry of Education approval to recruit students overseas;

12. 交換學生，其交換期間合計未滿二年。

Spent a total period of less than two years in Taiwan as an exchange student; or

13. 經中央目的事業主管機關許可來臺實習，實習期間合計未滿二年。

Spent a total period of less than two years undertaking an internship that they came to Taiwan to undertake with the approval of the designated central competent authority.

14. 具外國國籍並兼具中華民國國籍，且於本辦法中華民國一百年二月一日修正施行前已提出申請喪失中華民國國籍者，得依原規定申請入學，不受第二項規定之限制。

A person who held both foreign and R.O.C. nationalities and applied for annulment of their R.O.C. nationality before the date of effect of the February 1, 2011 amendment to these Regulations may apply for admission as an international student in accordance with the provisions in place before the amendment and is not subject to the restrictions set out in Paragraph 2.

15. 具外國國籍，兼具香港或澳門永久居留資格，且未曾在臺設有戶籍，申請時於香港、澳門或海外連續居留滿六年以上者，得依本辦法規定申請入學。但擬就讀大學醫學、牙醫或中醫學系者，其連續居留年限為八年以上。

An applicant of foreign nationality, who is eligible for permanent residence in Hong Kong or Macao, who has never had household registration in Taiwan, and who at the time of their application has resided in Hong Kong, Macao, or elsewhere overseas continuously for at least six years may apply for admission in accordance with the provisions of these Regulations. However, a person who plans to apply to study in a university department of medicine, dentistry, or Chinese medicine must have resided overseas continuously for at least eight years.

16. 前項所稱連續居留，指每曆年在國內停留期間，合計未逾一百二十日。但符合前條第五項第一款至第四款所列情形之一且具相關證明文件者，不在此限；其在國內停留期間，不併入前項連續居留期間計算。

The term “resided [...] continuously” in the preceding paragraph means that a person did not spend more than a total of 120 days in Taiwan in each calendar year. However, this restriction does not apply if a person can present documentary proof that any of the circumstances listed in Paragraph 5, Subparagraphs 1 to 4 of the previous article apply. The time that they spent in Taiwan in the ways listed is not counted when calculating the period of continuous residence referred to in the previous paragraph.

17. 曾為大陸地區人民具外國國籍且未曾在臺設有戶籍，申請時已連續居留海外六年以上者，得依本辦法規定申請入學。但擬就讀大學醫學、牙醫或中醫學系者，其連續居留年限為八年以上。

A person who was formerly from the Mainland Area and who has foreign nationality and has never had household registration in Taiwan, and who at the time of their application has resided overseas continuously for at least six years may apply for admission to an educational institution, in accordance with the provisions of these Regulations. However, a person who plans to apply to study in a university department of medicine, dentistry, or Chinese medicine must have resided overseas continuously for at least eight years.

18. 前項所稱連續居留，指每曆年在國內停留期間，合計未逾一百二十日。但符合前條第五項第一款至第四款所列情形之一且具相關證明文件者，不在此限；其在國內停留期間，不併入海

外連續居留期間計算。

The term “resided [...] continuously” in the preceding paragraph means that a person did not spend more than a total of 120 days in Taiwan in each calendar year. However, this restriction does not apply if a person can present documentary proof that any of the circumstances listed in Paragraph 5, Subparagraphs 1 to 4 of the previous article apply. The time that they spent in Taiwan in the ways listed is not counted when calculating the period that they resided continuously overseas referred to in the previous paragraph.

19. 第一項及第三項所定六年、八年，以擬入學當學期起始日期（二月一日或八月一日）為終日計算之。

The periods of six years and eight years stipulated in Paragraph 1 and in Paragraph 3 shall be calculated using the starting date of the semester (February 1, or August 1) as the end date of the period.

20. 第一項至第四項所定海外，準用前條第五項規定。

The definition of “overseas” given in Paragraph 5 of the previous article also applies, mutatis mutandis, to Paragraphs 1 to 4.

21. 外國學生依前二條規定申請來臺就學，以一次為限；其繼續在臺就學者，入學方式應與我國內一般學生相同。但下列情形，不在此限：

An international student applying to study at an educational institution in Taiwan in accordance with the provisions of the two previous articles is limited to only applying once. If a student wants to continue studying in Taiwan, their application shall be handled in the same manner as the admission procedures for domestic students. However, this requirement does not apply to an international student in either of the following circumstances:

22. 於完成申請就學學校學程後，申請碩士班以上學程，逕依各校規定辦理。

If an international student is applying for admission to a master's degree or higher level program after completing the course of study at the educational institution to which they originally applied, the university to which the student is now applying shall handle the application in accordance with its regulations

23. 外國學生申請來臺就讀學士班以下學程，在國內停留未滿一年，因故退學或喪失學籍，得重新申請來臺就學，並以一次為限。

If an international student applied to come to Taiwan to undertake a bachelor's degree or lower level program in Taiwan and after coming to Taiwan stayed for less than one year for some reason then discontinued their studies or forfeited their student status, that student may lodge another application to come to Taiwan to study, but only one such re-application is permitted.

24. 外國學生經入學學校以操行或學業成績不及格、違反法令或校規情節嚴重致遭退學或喪失學籍者，不得再依前項規定申請入學。

If an educational institution in Taiwan where an international student was studying considers that their conduct or academic performance was unsatisfactory, or if the student seriously violated any ordinances or the regulations of the educational institution and the circumstances were serious and as a result, in accordance with the provisions of its regulations governing student awards and penalties had to discontinue their studies or forfeited their status as a registered student, the student is not permitted to re-apply to study in Taiwan on the basis of the provisions of the previous paragraph.

25. 外國學生已在臺完成學士以上學位，繼續申請入學碩士以上學程者，得檢具我國各校院畢業證書及歷年成績證明文件，依第七條規定申請入學，不受第七條第一項第二款規定之限制。

An international student who has completed a bachelor's degree or a higher degree in Taiwan and is applying to be admitted to do a master's degree program or a higher degree may submit copies of their graduation certificate from a university or tertiary college in Taiwan and transcripts for each year of their studies and apply in accordance with the provisions of Article 7 and is not subject to the provisions of Article 7, Paragraph 1, Item 2.

26. 外國學生在我國就讀外國僑民學校或我國高級中等學校附設之雙語部（班）或私立高級中等學校外國課程部班畢業者，得持該等學校畢業證書及歷年成績證明文件，依第七條規定申請入學，不受第四條第一項及第七條第一項第二款規定之限制。

An international student who has graduated from a school for international residents in Taiwan, or

from a bilingual division (program) affiliated to a domestic senior secondary school, or from a program offering a foreign curriculum at a division of a domestic private senior secondary school may submit copies of their graduation certificate, and their transcripts for each year, and apply for admission in accordance with the provisions of Article 7 and is not subject to the provisions of Article 4, Paragraph 1, or the provisions of Article 7, Paragraph 1, Subparagraph 2.

**【註】 Notes :**

1. 中華民國「國籍法」第 2 條：有下列各款情形之一者，屬中華民國國籍：  
**Article 2 of Nationality Act of the R.O.C. Those who meet one of the following regulations shall possess nationality of the Republic of China:**
2. 出生時父或母為中華民國國民。  
**His/her father or mother was a national of the ROC when he/she was born.**
3. 出生於父或母死亡後，其父或母死亡時為中華民國國民。  
**He/she was born after the death of his/her father or mother, and his/her father or mother was a national of the ROC at the time of death.**
4. 出生於中華民國領域內，父母均無可考，或均無國籍者。  
**He/she was born in the territory of the ROC, and his/her parents can't be ascertained or both were stateless persons.**
5. 歸化者。  
**He/she has undergone the naturalization process.**

二、申請轉學 Transfer Application

1. 外國學生於國內大專校院肄業，符合「弘光科技大學外國學生招生規定」第七點及「大學辦理國外學歷採認辦法」相關規定者，得以申請方式轉學進入本校學士班就讀；依據「大學辦理招生規定審核作業要點」第六點第一項第四款規定，其修業累計須滿二個學期以上。  
International students studied at a college or university in Taiwan and meet the regulation in Article 7 of HKU Regulations Governing International Student Admission and MOE regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education may apply to transfer to the bachelor's programs of HKU. Students wishing to transfer to HKU, the accumulated period of study shall be at least 2 semesters.
2. 因學業成績不及格致遭退學者，僅得參加本校轉學考試方式轉學進入本校就讀；因操行成績不及格或因犯刑事案件經判刑確定致遭退學者，不得轉學進入本校就讀。  
International students who are dismissed from Taiwan schools due to poor academic performance can only transfer to the school by the channel of local transfer admission exams. Those who are dismissed from Taiwan schools due to behavior issues, poor academic performance or a conviction under the Criminal Law may thereafter not apply for admission.
3. 入學前於大專校院所修之學分，請於開學後一周內持成績單正本至就讀學系申請審核，經就讀學系及教務處審核通過後始准予抵免，其學分抵免悉依本校學分抵免規則辦理。  
The credits earned from previous college or university courses prior to applying for admission to HKU can be transferred within one week of the school opening day after submitting the previous transcripts to the intended department and approved by the intended department and the Office of Academic Affairs. See the HKU Regulations Governing the Transfer of Credits for the application procedure.
4. 轉學生請上傳原在臺就讀學校開立之在學證明與國內大學歷年成績單，申請轉2年級者，須有至少1-2個學期以上成績。  
Transfer students must upload a proof of study certificate and an original transcript provided by the previously enrolled university in Taiwan must be uploaded with the application. Candidates applying for the sophomore year must have an official transcript of course grades for at least one or two semesters.
5. 已就讀過我國國內大專校院學士班者，不得以「新生身分」申請轉學生。  
Student who had took bachelor's program at Taiwan's universities should NOT apply for bachelor's program as "new students".

三、學歷資格 Academic Credentials:

1. 學士班、碩士班、博士班新生：

外國學生須符合教育部採認之高中、大學或獨立學院畢業或符合「入學大學同等學力認定標準」與我國學制相當之同等學歷資格者。申請學士班者須具國外高中畢業學歷；申請碩士班者須具大學畢業學歷；申請博士班者須具碩士畢業學歷。

Freshmen and first-year graduate students: A person who has graduated from a high school, college, or university recognized by the Ministry of Education, R.O.C., can apply for admission. A person who meets the Standards for Recognition of Equivalent Educational Level as Qualified for Entering University are considered as to have adequate level of education to register for the new student enrollment entrance examination. International students with a high school diploma are eligible to apply for undergraduate programs, bachelor's degree holders for master's programs, and master's degree holders for doctoral programs.

2. 申請資格係依據教育部「外國學生來臺就學辦法」之規定，辦法如有修正，以教育部最新公告為準。

Application eligibility is formulated in accordance with the “Regulations Regarding International Students Undertaking Studies in Taiwan” of the Ministry of Education. When the regulations are revised, the latest regulations of the Ministry of Education shall prevail.


3. 教育部外國大學參考名冊查詢

Please refer to the website for the Reference List of Foreign Universities:

<https://depart.moe.edu.tw/ed2500/News.aspx?n=E8380E03A0E16960&sms=D2E10027BB4EC183>

## 參、申請程序 Application Procedures

### 一、申請程序 Application Procedures:

步驟 Step	項目 Item	說明 Notes
一 First	上網填寫報名資料 Visit our website and fill out the online application forms.	至本校外國學生轉學申請入學報名網頁： Visit our website and fill out the online application forms. Make sure all of the information is correct. Click “submit” to complete the online procedure. <a href="https://forms.gle/etG4c9eoKEVVhDgU7">https://forms.gle/etG4c9eoKEVVhDgU7</a> 
二 Second	<b>網路上傳證明文件 Visit our website and upload required documents</b>	
	護照影本或國籍證明 A copy of a valid passport or certificate of nationality	無護照影本可以以國籍證明代替。 If you do not have a copy of a valid passport, please upload a certificate of nationality instead.
	在臺灣就讀的大學所開立之當學期在學證明。 Proof of enrollment for the current semester.	在臺灣就讀的大學所開立之當學期在學證明。 Certificate of enrollment which can prove that the applicant is currently studying at present semester in other universities in Taiwan.
	報名資格切結書 Declaration	請填寫報名資格切結書並親筆簽名。 Please fill out and sign the Declaration form.
財力證明書及財力保證書 Financial statement and financial guarantee	1. 請提供在台就學之最近六個月由金融機構開立之財力證明 (USD 4,000 或 TWD 100,000 以上之證明文件) 或政府、大專院校或民間機構提供全額獎助學金之證明。 A financial certificate issued by a financial institution within recent 6 months that shows the financial ability for studying in Taiwan ( a financial statement with a balance of at least USD 4,000 or TWD 100,000), or proof of full scholarship provided by a government agency, university, college, or private organization. 2. 財力證明若非申請者本人帳戶，除財力證明書外需再填寫財力保證書。 If the certificate of deposit is not for the applicant’s account, please fill out Attachment 2.	

步驟 Step	項目 Item	說明 Notes
	最高學歷證明文件 Certificate, diploma or degree of highest education	<p>學歷證明文件如為中、英文以外之外文版，應附中文或英文譯本，經我國駐外機構驗證尤佳。</p> <p><b>注意:培訓課程或語言學習中心結業證書不能做為學歷證明。</b></p> <p>If the original documents are not in Chinese or English, an English or Chinese translation should be provided. The diploma or equivalent academic attainment authenticated by an ROC overseas mission is preferable.</p> <p><b>Note: A certificate of completion for language courses or technical professional training cannot be recognized</b> as a proof of academic records.</p>
	語言能力證明 Certificate of Language proficiency	<p>申請中文課程之華語文能力相關證明文件，需具有華語文能力者，應繳交華語文能力測驗（TOCFL）A2（含）以上之國際通用中文能力證明（華語能力測驗 TOCFL 基礎級 LEVEL2 證書、中國漢語水平考試 HSK4 證書或同等級之測驗）或母語為中文、前一學位為中文授課或前一學位主修中文者，提供相關證明。</p> <p>For programs other than English programs, please submit a certificate or proof of Chinese language proficiency test scores: TOCFL Level 2, HSK Level IV, or proof of equivalent proficiency in similar test. Applicants whose native language is Chinese, those who have completed a previous degree with Chinese as the medium of instruction, or those who majored in Chinese in their prior degree may provide relevant documents to fulfill this requirement.</p>
	最高學歷之歷年成績單 Official academic transcripts of highest education	<p>請提交最高學歷之所有成績單，成績單如果不是中文或英文版本，請附中文或英文譯本，經我國駐外機構驗證尤佳。</p> <p>Please submit the Academic Transcripts (with official authorized) for each year of your highest education, and an English or Chinese version of the transcripts if written in other languages . The official transcript authenticated by an ROC overseas mission is preferable.</p>
	自傳或研究計畫 Autobiography or Statement of the Purpose of Studying	<p>申請學士班繳交自傳，請以中文或英文書寫。</p> <p>Apply to Bachelor's program: Please submit an autobiography written in Chinese or English for undergraduate programs.</p>
	其他優異表現之證明 Certificates of outstanding performance and Academic Publications (optional)	<p>申請學士班、碩士班者可繳交其他優異表現之證明。</p> <p>Apply to Bachelor's/ Master's program: Please submit additional documents and related materials that might be supportive, such as a copy of outstanding performance.</p>
三 Third	報名完成 Email otification to applicant.	<p>本校查核申請人之資料後，確認所有資料無誤，將以電子郵件方式通知申請人。</p> <p>You will be notified via an e-mail after the verification of required documents.</p>

## 二、注意事項 Annotations:

1. 上述畢業證書、在學證明及歷年成績單等申請資料如為中、英文以外之語文，應加附中文或英文譯本。成績證明須由學生就讀學校出具，且一律須加蓋教務處戳章。

The applicants must provide Chinese or English versions of the documents deemed necessary for admission if these documents are in other languages than Chinese or English. Transcripts must be officially issued by the applicant's previously attended school and stamped by its Office of Academic Affairs.

2. 畢業年級相當於國內高級中等學校二年級之國外或香港澳門地區同級同類學校畢業生，得以同等學力報考大學學士班一年級新生入學考試者，於原學分總數外，應增修至少十二個畢業學分。

International students who have completed education at a foreign or Hong Kong/Macao high school corresponding to the sophomore level of a Taiwan senior high school may be deemed possessing adequate educational level and qualified for taking the university entrance examination to enroll in the first year of an undergraduate program. These students need to take at least 12 more credits in order to fulfill the requirement for graduation.

3. 應屆畢業生申請時可不需繳交畢業證書，但須繳交學生證或在學證明書或預計畢業證明書。如經錄取，於錄取後辦理報到時須繳驗經我駐外機構驗證並加蓋戳記之學經歷證件正本，資格不符規定者取消錄取資格。

Graduating students do not need to submit a graduation certificate when applying, but must provide a student ID card, enrollment certificate, or an official letter to indicate their graduation. To register after admitted, students must present the original copies of the academic credentials verified and stamped by Taiwan Overseas Representative Office. Failure to meet the requirements will result in the cancellation of admission.

4. 畢業證書、在學證明及歷年成績單，申請時提供電子檔，經錄取來臺註冊入學後須繳交經中華民國政府駐外機構驗證或僑務委員會指定保薦單位核驗之正本俾供審查(須譯成中文，若為英文證件則免譯)，否則將視為報名資格不符，已錄取者將撤銷錄取及入學資格。

Applicants must submit scanned files of the diploma, certificate of enrollment, and transcripts. Once admitted and registered, the applicants must submit the original copies of these documents (Chinese translation must be provided if they are in languages other than Chinese or English) verified by the Taiwan Overseas Representative Office or a designated unit by the Overseas Community Affairs Council. Applicants who do not provide the aforementioned documents will be disqualified for admission; if they are already admitted to the university, their admission will be revoked.

5. 凡逾期報名或所附證件不全者，一律不予受理報名；除本校主動通知者外，皆不得申請補繳。

Applications sent after the deadline or applications with incomplete information will not be considered. CCU does accept documents sent after the deadline unless the applicants are informed to do so.

## 三、申請費用規定 Application Fee

本項招生免收申請費 None

## 四、審查資料評分方式 Application Evaluation

學位 Degree	審查項目 Criteria	占分比例 Percentage Allocation
學士班 Bachelor	在學成績（含其他優秀證明及其他系所要求資料） School transcript(s) (including proof of outstanding academic achievements and portfolio documents required by the departments)	40%
	自傳 Autobiography in Chinese or English	60%

1. 本項招生採資料審查方式進行，必要時得採電話或視訊方式協助書面審查。

Document reviews are conducted for admission, and an online interview or phone interview will also be conducted if needed.

2. 本校受理考生報名後，先就申請人國籍及學歷是否符合外國學生身分進行申請資格審查，再由本校各學系初審考生書面資料，綜合考生各項表現，最後提送校級招生委員會議決定錄取名單。

HKU will first check the qualification based on the student's identity and the diploma after receiving the admission application. The departments the students applying to will next review the documents uploaded by the applicants. The results along with other qualifications will then be submitted to the admission committee to decide the final admission result.

## 肆、錄取原則 Acceptance

- 一、錄取名單由本校招生委員會依各學系審查結果核定後公告。如未達該學系班組年級錄取標準者，得不足額錄取。核定招生名額內者為正取，其餘為備取；惟正取生錄取不足額時，不得列備取。正取生遇有缺額時，得由備取生依序遞補至開學日止。錄取名單由本校招生委員會核定後公告。

The admission list will be approved and announced by the university's Admissions Committee based on the review results of each department. If the candidates do not meet the admission standards for the respective department, they may not be admitted even if the enrollment quota is not fully met. Candidates admitted within the approved enrollment quota are classified as "admitted," while others are placed on the "waiting list." However, if the number of admitted candidates falls short of the quota, no additional candidates will be added to the waiting list. Should there be vacancies among the officially admitted students, candidates from the waiting list may be admitted in order, up until the first day of the semester. The final admission list will be announced following the approval of the Admissions Committee.

- 二、正取生放棄錄取資格，所遺缺額由備取生(依規定)遞補。

Accepted applicants declining the offer, and their vacancies will be offered to other candidates on the wait list.

## 伍、錄取公告、寄發錄取通知 Announcement, Notification of Admission

梯次 Round	錄取公告日期 Announcement of Admission Results	寄發錄取通知單 Acceptance Letters Sent to Applicants
第一梯次 First Round	2026 年7月29日 July 29,2026	2026年8月5日 August 5,2026

錄取名單公告於本校招生網頁，並以各梯次錄取名單公告後，以電子郵件通知申請人結果及寄發入學通知單。

The admission list will be announced on the school's admissions webpage. After each round of admission results is published, applicants will be notified via email, and an admission notice will be sent.

## 陸、申訴程序Appeal

申請人對於本項招生事項有疑義或有違反性別平等原則之申訴，應於錄取公告日起7日內提出，以書面具名向本校招生委員會提出申訴，逾期不受理。

For any doubts or complaints referring to the gender bias issue, please file an appeal in 7 days after the announcement of admission results, any late submission will not be accepted.

## 柒、註冊入學相關規定 Enrollment and Registration

一、開學日期：

### 1. 秋季班：2026年9月14日開學

**Programs for fall Semester begin in September 14, 2026.**

二、確定入學之學生應依規定辦理報到及註冊入學手續，並於期限內繳交經駐外機構認證之學歷（力）證件。

Students who have accepted admission to the university should complete the registration according to the required enrollment procedures and, prior to the specified deadline. They need to submit original documents of their diploma and transcripts officially verified by the Taiwan overseas representative office of their respective countries.

三、同時錄取多個系所組時，僅能擇一系所組辦理註冊。

Students who are admitted to more than one program shall select only one to register.

四、外國學生來臺就學後，其於就學期間許可在臺初設戶籍登記、戶籍遷入登記、歸化或回復中華民國國籍者，喪失外國學生身分，應予退學。外國學生經入學學校以操行、學業成績不及格或因犯刑事案件經判刑確定致遭退學者，不得再依本辦法申請入學。違反規定經查屬實者，取消入學資格或開除學籍。

During the course of study in Taiwan, international students who have undertaken initial household registration, resident registration, naturalization, or restoration of their R.O.C. nationality will lose their international student status and shall be dismissed by the school. International students who are dismissed from the university/college due to behavioral issues, poor academic performance, or a conviction under criminal law, thereafter may not apply for admission under this regulation.

五、所繳證件如有偽造、變造、假借、冒用、不實者，取消報名或錄取資格。如入學後始發現者，註銷學籍，畢業者追繳已發之畢業證書。

If any document submitted is found to be false, the admission will be cancelled and criminal liability will be imposed. If forged documents are found after admission, the student status will be revoked, the degree diploma will be retracted, and criminal liability will be imposed.

## 捌、學雜費退費基準 Tuition Fee Refund Policy：

一、開學上課之日起算未逾課程 1/3 者，退還已繳學費之 2/3。

If the student withdraws within the 1/3 of the course from the start date, 2/3 of the paid tuition will be refunded.

二、開學上課時間已逾課程 2/3，學費不予退還。

If more than 2/3 of the course has been completed, the tuition will not be refunded.

三、自開學上課日起，保險費皆不退還。

Insurance fees are non-refundable from the start date of classes.

## 玖、獎學金 Hungkuang International Student Scholarship

一、弘光科技大學境外生獎學金獎學金申請經審查通過：

A 級新臺幣 50,000 元/學期，B 級新臺幣 30,000 元/學期

C 級新臺幣 10,000 元/學期，D 級新臺幣 5,000 元/學期

The scholarships will be awarded to students who have outstanding academic achievement.

Level A : NT\$50,000/semester, Level B : NT\$30,000/semester,

Level C : NT\$10,000/semester

二、臺灣獎學金：

為鼓勵優秀國際學生來臺就學，外國學生可申請由政府提供之臺灣獎學金。申請人可於每年2月1日至3月底至當地或至最近之中華民國駐外機構申請。

有關獎學金訊息，請參考臺灣獎學金網站

(<https://www.mofa.gov.tw/cp.aspx?n=4326BCFE40D0A361>)；查詢中華民國駐外機構，請至外交部網站(<http://www.mofa.gov.tw>)→駐外機構通訊處。

In an effort to encourage outstanding international students to undertake studies in Taiwan, international students can apply for the government-offered Taiwan Scholarship.

Applicants must submit applications for the Taiwan Scholarship to the Taiwan Overseas Mission (TOM) located in their home country or in a nearby country between February 1 and March 31.

For more information about the MOFA/MOE Taiwan Scholarship, please visit

<https://en.mofa.gov.tw/cl.aspx?n=1298>. For a list of Taiwan's overseas missions, please visit

[https://www.mofa.gov.tw/en/Content\\_List.aspx?n=D7B7F1B4196DD582](https://www.mofa.gov.tw/en/Content_List.aspx?n=D7B7F1B4196DD582)

## 拾、其它注意事項 Other Issues

一、錄取通知單並不保證取得簽證，簽證須由我國外交部領事事務局或駐外館處核給。相關簽證申請規定，請逕向臺灣駐外館處詢。

The Notification of Acceptance does not guarantee visa issuance. Visas are approved by the Ministry of Foreign Affairs.

二、申請居留簽證時需繳驗最近 3 個月內由衛生福利部指定外籍人士體檢國內醫院或國外醫院出具之健康檢查合格證明(居留或定居健康檢查項目表)，國外健檢證明須經中華民國駐外館處驗證。

When applying for a residence visa, the applicants need to submit the health certificate, containing the residence or settlement health examination checklist, issued by a domestic or a foreign hospital certified by the Ministry of Health and Welfare within the last 3 months. The health certificate issued by foreign hospital must be verified by a local Taiwan overseas representative office.

三、檢查項目及體檢醫院請參照衛生福利部疾病管制署網站。

Please refer to the website of the Department of Disease Control of the Ministry of Health and Welfare for the medical checklist and for certified physical examination hospitals.

四、依菸害防治法規定，大專校院室內場所全面禁止吸菸；室外場所除吸菸區外，不得吸菸。According to the Tobacco Hazard Control Act, smoking of cigarettes is completely banned in indoor areas on the university campus and prohibited outdoors as well except for designated smoking areas.

五、本簡章若有未盡事宜，依相關法令規定及本校審查會議決議辦理。

Any application matters not stipulated here shall be handled in accordance with HKU regulations and Admissions Committee decisions.

# 弘光科技大學繳交資料檢核表

## Application Checklist

申請人/Applicant \_\_\_\_\_

檢核 check	繳交資料項目 Required Documentation	份數 Copies
	弘光科技大學轉學申請表／Hungkuang University Transfer Application Form	1
	弘光科技大學外國學生切結書／Declaration for International Students of HungKunng University	1
	弘光科技大學外國學生財力保證書／Financial Guarantee for HKU Academic	1
	最高學歷證書(中、英文以外之語文，應附中文或英文譯本)／The highest educational diploma authorized by the Taiwan Overseas Representative Office (notarized copy translated in English or Mandarin is necessary if the original diploma is not in English or Mandarin)	1
	最高學校成績證明(中、英文以外之語文，應附中文或英文譯本)／The highest educational transcript authorized by the Taiwan Overseas Representative Office (notarized copy translated in English or Mandarin is necessary if the original diploma is not in English or Mandarin)	1
	護照影本以及本國籍身分證件／Copy of passport or other equivalent verification nationality	1
	語言能力證明／Certificate of Language proficiency	1
	學生證／Student ID	1
	財力證明書／Financial Statement	1
	自傳及學習計畫／Autobiography and Study Plan	1
	弘光科技大學個人資料提供同意書／Hungkuang University of Personal Data Collection Agreement	1

※ 所有申請文件一律不退還，請自行保留備份。

No application documents will be returned. If required, please make copies for your records.

申請人簽名

日期

Applicant's Signature \_\_\_\_\_

Date \_\_\_\_\_

# 弘光科技大學轉學申請表

## Hungkuang University Transfer Application Form

### 1. 申請人資料：Personal Information

就讀學校 School				系所 Department	
姓名 Full Name	中文 (Mandarin)			出生日期 Date of Birth	____/____/____ (DD/MM/YYYY)
	英文 (English)			性別 Gender	
永久地址 Permanent Address				電話 Telephone	
現在通訊處 Current Mailing Address				手機 Mobile Phone	
				電子郵件信箱 Email	
出生地點 Place of Birth		國籍 Nationality		護照號碼 Passport No.	
WhatsApp/ WeChat/ Line :				e-mail :	

### 2. 監護人資料：Guardian Information

姓名 Full Name	中文 (Mandarin)	電話 Telephone	
	英文 (English)	手機 Mobile Phone	
現在通訊處 Current Mailing Address			職業 Occupation
電子郵件信箱 Email			與申請人關係 Relationship

### 3. 擬申請就讀系所及學位：Department/Graduate Institute where Degree Sought

第一志願系所 First-choice Department	
第二志願系所 Second-choice Department	
第三志願系所 Third-choice Department	

#### 4. 教育背景：Educational Background

學歷 Previous Education	中等學校 Secondary School	學院/大學 College / University	其他訓練 Other Training
學校名稱 Name of School			
學校所在地 City and Country			
學位 Degree Granted			
畢業日期 Graduation Date			
主修 / 副修 Major / Minor			

#### 5. 語言能力：Language Proficiency

中文/Mandarin：

母語為華語/Native language is Mandarin: 是/Yes  否/No

聽Listening	<input type="checkbox"/> 優Excellent	<input type="checkbox"/> 佳Good	<input type="checkbox"/> 尚可Fair	<input type="checkbox"/> 差Poor	<input type="checkbox"/> 不會N/A
說Speaking	<input type="checkbox"/> 優Excellent	<input type="checkbox"/> 佳Good	<input type="checkbox"/> 尚可Fair	<input type="checkbox"/> 差Poor	<input type="checkbox"/> 不會N/A
讀Reading	<input type="checkbox"/> 優Excellent	<input type="checkbox"/> 佳Good	<input type="checkbox"/> 尚可Fair	<input type="checkbox"/> 差Poor	<input type="checkbox"/> 不會N/A
寫Writing	<input type="checkbox"/> 優Excellent	<input type="checkbox"/> 佳Good	<input type="checkbox"/> 尚可Fair	<input type="checkbox"/> 差Poor	<input type="checkbox"/> 不會N/A

英文/English：

聽Listening	<input type="checkbox"/> 優Excellent	<input type="checkbox"/> 佳Good	<input type="checkbox"/> 尚可Fair	<input type="checkbox"/> 差Poor	<input type="checkbox"/> 不會N/A
說Speaking	<input type="checkbox"/> 優Excellent	<input type="checkbox"/> 佳Good	<input type="checkbox"/> 尚可Fair	<input type="checkbox"/> 差Poor	<input type="checkbox"/> 不會N/A
讀Reading	<input type="checkbox"/> 優Excellent	<input type="checkbox"/> 佳Good	<input type="checkbox"/> 尚可Fair	<input type="checkbox"/> 差Poor	<input type="checkbox"/> 不會N/A
寫Writing	<input type="checkbox"/> 優Excellent	<input type="checkbox"/> 佳Good	<input type="checkbox"/> 尚可Fair	<input type="checkbox"/> 差Poor	<input type="checkbox"/> 不會N/A

#### 6. 在本校求學期間各項費用來源：Financial support while studying at HUNGKUANG University

<input type="checkbox"/> 個人儲蓄 Personal Savings	<input type="checkbox"/> 台灣獎學金 Taiwan Scholarship	<input type="checkbox"/> 其他Others (Specify) _____
<input type="checkbox"/> 父母供給 Parental Support	<input type="checkbox"/> 獎(助)學金 Scholarship	

#### 7. 健康情形：Health Condition

健康情形 Health Condition	<input type="checkbox"/> 佳Good	<input type="checkbox"/> 尚可Fair	<input type="checkbox"/> 差Poor
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# 弘光科技大學外國學生切結書

## Declaration for International Students of HungKunng University

1. 本人保證符合中華民國教育部「外國學生來臺就學辦法」之規定。  
I hereby attest that I meet the requirements in “Regulations Regarding International Students Undertaking Studies in Taiwan” promulgated by the Ministry of Education, Republic of China (R.O.C.).
2. 本人保證符合以下其中之一：  
I hereby attest that I meet one of the following requirements:
  - 具外國國籍且未曾具有中華民國國籍，於申請時並不具僑生資格。  
A person of foreign nationality who has never held Republic of China (R.O.C.) nationality and who does not have overseas Chinese student status at the time of their application.
  - 具外國國籍，且兼具中華民國國籍者，自始未曾在臺設有戶籍，且最近連續居留海外 6 年以上者，且未曾以僑生身分在臺就學，且未於當年度經海外聯合招生委員會分發。  
A person of foreign nationality who also holds dual R.O.C. nationality and has never had household registration in Taiwan, who in the immediate past has resided overseas continuously for at least six years, and who has never previously undertaken studies in Taiwan as an overseas Chinese student nor has accepted a placement by the University Entrance Committee for Oversea Chinese Students in the current academic year.
  - 具外國國籍，且曾兼具中華民國國籍者，於申請時已經內政部許可喪失中華民國國籍已滿 8 年，且最近連續居留海外 6 年以上者，且未曾以僑生身分在臺就學，且未於當年度經海外聯合招生委員會分發。  
A person of foreign nationality who also held dual R.O.C. nationality and has renounced the R.O.C. nationality with the approval of the Ministry of the Interior for at least eight full years at the time of application, who has resided overseas continuously for at least six years in the immediate past, and who has never previously undertaken studies in Taiwan as an overseas Chinese student nor has accepted a placement by the University Entrance Committee for Oversea Chinese Students in the current academic year.
  - 具外國國籍，兼具香港或澳門永久居留資格，且未曾在臺設有戶籍，申請時於香港、澳門或海外連續居留滿 6 年以上者。  
A person of foreign nationality who is eligible for permanent residence in Hong Kong or Macao, who has never had household registration in Taiwan, and who at the time of application has resided in Hong Kong, Macao, or elsewhere overseas continuously for at least six years.
  - 曾為大陸地區人民具外國國籍且未曾在臺設有戶籍，申請時已連續居留海外 6 年以上者。  
A person who was formerly from the Mainland Area and who has foreign nationality and has never had household registration in Taiwan, and who at the time of application has resided overseas continuously for at least six years.
3. 本人所提供之最高學歷證明（申請大學部者提出高中畢業證書、申請碩士班者提出大學畢業證書、申請博士班者提出碩士畢業證書），在畢業學校所在地國家均為合法有效取得畢業資格，並所持之證件相當於中華民國國內之各級合法學校授予之相當學位。  
The highest academic credential (high school diploma for undergraduate admission, university or college diploma for application to a Master’s program, Master’s diploma for a PhD program) that I provide is legally and validly obtained in the country of the school that I graduated from. The credential is equivalent to the degree awarded by certified schools in Taiwan.
4. 本人所提供之所有相關資料（包括學歷、護照及其他相關文件之正本及影本）均為合法有效之文件，如有不符規定或變造之情事，經查屬實，即取消入學資格，且不發給任何有關之學分證明。  
All of the documents I provide (including original copies or photocopies of diploma, passport and other relevant documents) are legal and valid. Should any documents be found to be invalid or false, my admission to the School will be revoked, and no academic credit certificate will be issued.
5. 本人取得入學許可後，在辦理報到時，須繳交我國駐外機構、行政院設立或指定之機構或委託之民間團體驗證之畢業證書及成績單（認證章）正本，始得註冊入學，屆時若未如期繳交，即

由貴校取消入學資格，絕無異議。

I understand that after being admitted, I am required to submit at the time of registration the original (authenticated) copy of diploma and transcript authenticated by a Taiwan Overseas Representative Office, or an institute established or appointed by or a private agency commissioned by the Executive Yuan. The admission will be canceled if such documents cannot be submitted on time. I have no objection to this regulation.

6. 本人不曾在台以外國學生身分完成高中學校學程，亦未曾遭中華民國國內大專院校退學。

I hereby certify that I did not complete high school education in the R.O.C with an international student status, and have never been expelled from a university or college in the R.O.C.

7. 簡章中文版與英譯版語意有所差異時，依中文版為主。

If there should be any discrepancy or contradiction between the Chinese and translated English versions of the brochure, the Chinese version shall prevail.

上述所陳之任一事項同意授權貴校查證，如有不實或不符規定等情事，於入學後經查證屬實者，本人願意接受貴校註銷學籍處分，絕無異議。

**I authorize Hungkuang University to verify the information provided above. If any of the information is found to be false after admission, I am willing to accept the School's cancellation of my student status with no objection.**

申請人簽章 (Applicant's signature) : \_\_\_\_\_

護照 (居留證) 號碼 (Passport (ARC) No.) : \_\_\_\_\_

具結日期 (Date of Declaration) :

西元

年(Y)

月(M)

日(D)

# 弘光科技大學外國學生財力保證書

## Financial Guarantee for HKU Academic

我\_\_\_\_\_ (請填寫姓名)與被保證人\_\_\_\_\_ (請填寫被保證人姓名), 關係是\_\_\_\_\_ )

I \_\_\_\_\_ (Full Name), and the applicant, \_\_\_\_\_ (Applicant's name) our relationship being \_\_\_\_\_

願擔保被保證人在弘光科技大學就學及生活所需一切費用支出。

hereby guarantee that the applicant's total living and tuition expenses while attending Hungkuang University will be paid in full.

此 致 Submitted to

弘光科技大學招生委員會

Admission Committee of International Students, Hungkuang University

保證人簽名：

Guarantor's signature:

(in hand writing)

護照(身分證)號碼 Passport (identity card) No.:

聯絡電話 Tel:

電子郵件 E-mail:

具結日期 (Date of Declaration) :

西元

年(Y)

月(M)

日(D)



# 弘光科技大學個人資料提供同意書

## Hungkuang University of Personal Data Collection Agreement

編號: FM-11400-018 填表日期: \_\_\_\_\_年\_\_\_\_月\_\_\_\_日 Date: \_\_\_\_\_YYYY\_\_\_\_MM\_\_\_\_DD

記錄編號: \_\_\_\_\_ - \_\_\_\_\_

本同意書說明弘光科技大學(以下簡稱本校)將如何處理本表單所蒐集到的個人資料。當您勾選「我同意」並簽署本同意書時,表示您已閱讀、瞭解並同意接受本同意書之所有內容及其後修改變更規定。若您未滿十八歲,應於您的法定代理人閱讀、瞭解並同意本同意書之所有內容及其後修改變更規定後,方得使用本服務,但若您已接受本服務,視為您已取得法定代理人之同意,並遵守以下所有規範。

### 1. 個人資料之蒐集及當事人權利:

1-1 本校蒐集您的個人資料在中華民國【個人資料保護法】與相關法令之規範下,依本校「隱私權政策聲明」,蒐集、處理及利用您的個人資料。

1-2 請於申請時提供您本人正確、最新及完整的個人資料。

1-3 本校因執行業務所蒐集您的個人資料所有類別。

1-4 若您的個人資料有任何異動,請主動向本校申請更正,使其保持正確、最新及完整。

1-5 若您提供錯誤、不實、過時或不完整或具誤導性的資料,您將損失相關權益。

1-6 您可依中華民國【個人資料保護法】,就您的個人資料行使以下權利:

1-6-1 查詢或請求閱覽。

1-6-2 請求製給複製本。

1-6-3 請求補充或更正。

1-6-4 請求停止蒐集、處理或利用。

1-6-5 請求刪除。

但因本校執行職務或業務所必須者,本校得拒絕之。查詢或請求閱覽個人資料或製給複製本者,本校得酌收必要成本費用。若您欲執行上述權利時,請參考本校「隱私權政策聲明」之個人資料保護聯絡窗口聯絡方式與本校連繫。但因您行使上述權利,而導致權益受損時,本校將不負相關賠償責任。

This consent form describes how HUNGKUANG University (hereinafter referred to as "HKU") will process the collected personal data referred to in this form.

Selecting "I agree" and signing this consent form indicates, you have read, understood, and agree to accept all the contents of this consent form and subsequent changes to the change provisions. If you are under the age of 18, your consent must be accompanied by the consent of a parent or legal guardian. If you have accepted the service, you are deemed to have obtained the legal guardian's consent; and be willing to comply with all the following terms.

### I. Basic Data Collection, Renewal and Management

(I) HKU will only collect, process, and use your personal data in accordance with the Personal Data Protection Act and relevant laws and rules enacted in Taiwan.

(II) Please provide your accurate, latest, and complete personal data.

(III) Your personal data collected by HKU to facilitate its administration includes the information in the columns marked as required on the form.

(IV) Please inform HKU of any change to your personal data to maintain the latest information.

(V) You may lose certain rights or benefits if you provide incorrect, untrue, outdated or incomplete information.

(VI) According to the Personal Data Protection Act, you are entitled to make the following requests:

1. To check or review the collected data.

2. To receive a photocopy of the collected data.

3. To supplement or revise the collected data.

4. To cease the collection, processing or use of the collected data.

5. To delete the collected data.

However, HKU may reject your requests in order to meet the administrative needs of its offices and institutes. Moreover, should you suffer any losses due to such requests, HKU shall not be held responsible for any compensation.

### 2. 個人資料之搜集目的:

2-1 本校為執行代號○○一、○○二、○一二、○三一、○三五、○三六、○三八、○四三、○五七、○五八、○五九、○六三、○六四、○六九、○七八、○八〇、一〇七、一〇九、一一四、一一六、一一八、一三〇、一三七、一四六、一五六、一五七、一五八、一五九及一七六之個人資料保護法特定目的需蒐集您的個人資料。

2-2 當您的個人資料利用方式與當初本校蒐集的目的不同時,我們會在使用前先徵求您的書面同意。

2-3 您可以拒絕向本校提供個人資料,但您可能因此喪失您的權益。

2-4本校利用您的個人資料期間為即日起至相關業務中止，地區為台灣地區，提供對象為自行使用，方式為網頁公告、電子郵件、電話、簡訊。

## II. Purpose of Personal Data Collection

- (I) HKU collects your personal data to meet the needs of execution code 001, 002, 012, 031, 035, 036, 038, 043, 057, 058, 059, 063, 059, 078, 080, 107, 109, 114, 116, 118, 130, 137, 146, 156, 157, 158, 159 and 176.
- (II) We will solicit your consent in written form in advance before using your personal data to serve a purpose other than the one specified in Item (I) of this article.
- (III) While you may refuse to provide your personal data to HKU, you may lose certain rights or benefits as a consequence.
- (IV) HKU will use your personal data only for the period while in operation, only in the Taiwan region, only for the purposes of our school, only after public announcement.

## 3. 個人資料之保密：

您的個人資料受到本校「隱私權政策聲明」之保護及規範。本校如違反【個人資料保護法】規定或因天災、事變或其他不可抗力所致者，致您的個人資料被竊取、洩漏、竄改、遭其他侵害者，本校將於查明後以電話、信函、電子郵件或網站公告等方法，擇適當方式通知您。

## III. Basic Information Security:

Should your personal information be stolen, disclosed, altered or infringed upon due to the violation of the Personal Data Protection Act by HKU the occurrence of any natural disasters, incidental changes or other unavoidable circumstances, HKU shall inspect the cause and inform you by phone, mail, email or website notice.

## 4. 同意書之效力：

- 4-1 當您勾選「我同意」並簽署本同意書時，即表示您已閱讀、瞭解並同意本同意書之所有內容，您如違反本同意書條款時，本校得隨時終止對您所提供之所有權益或服務。
- 4-2 本校保留隨時修改本同意書規範之權利，本校將於修改規範時，於本校網頁（站）公告修改之事實，不另作個別通知。如果您不同意修改的內容，請勿繼續接受本服務。否則將視為您已同意並接受本同意書該等增訂或修改內容之拘束。
- 4-3 您自本同意書取得的任何建議或資訊，無論是書面或口頭形式，除非本同意書條款有明確規定，均不構成本同意條款以外之任何保證。

## IV. Validity of Agreement

- (I) Your signature on this agreement indicates that you have read, understood and agreed its contents.
- (II) HKU is entitled to amend the contents of this agreement, and any amendments will be publicized on the HKU website. Should you disagree with any amendments, please exercise your right to request that HKU discontinue to collect, process or use your personal data according to Item VI of Article I. Otherwise, you are considered to have agreed to the amendment.
- (III) Any advice or information you obtain from this consent form, whether written or oral, unless expressly provided in the terms of this consent form, does not constitute any warranty of any kind other than this consent.

## 5. 準據法與管轄法院：

本同意書之解釋與適用，以及本同意書有關之爭議，均應依照中華民國法律予以處理，並以臺灣臺中地方法院為管轄法院。

## V. Governing Law and Jurisdiction

The interpretation and applicability of this agreement shall be governed by the law of the. Any disputes arising out of or relating to this agreement shall be submitted to Taichung District Court as the court of the first instance jurisdiction.

Note: The contents of this agreement were translated from the original Mandarin version. In the event of any discrepancies between the two versions, the Mandarin always takes precedence.

我已閱讀並接受上述同意書內容  
(I have read and accepted the above consent)

當事人簽名(Signature) \_\_\_\_\_ (請親簽)

機密性等級：敏感

FM-11400-018

表單修訂日期：112.04.10

保存期限：至依附的文件作廢為止

Confidentiality Level: Sensitive

FM-11400-018

Form Revision Date: 2023.04.10

Retention Period: Until the attached document is no longer valid.